



**STIRLING TENANTS ASSEMBLY
MEETING HELD IN HILLVIEW CENTRE
ON 15th MARCH 2016 AT 10.30am**

1. Present:

Hugh McClung, Philomena McClung, Michael Griffiths, Duncan Faichney, Alex Lamb, Dolly Gemmell, Anna Johnston, Kathy Brown, Thomas (Allan) Brown.

Apologies:

Moira Robertson, Meg de Amasi, Richard Waddell, Delia Waddell.

Hugh welcomed everyone to the meeting and thanked Culterhove Opportunities Partnership for use of the Centre. At this point Allan said that COP will hopefully be carrying on for the next two years but lease of building is up in March next year.

2. Minutes of Meeting held on 16th February 2016:

Acceptance of minutes was proposed by Michael, seconded by Duncan.

3. Business arising from Minutes:

- Date of next Housing Advisory Group meeting is 18th March 2016.
- Purchase of Photoshop – Dolly explained that to purchase Photoshop for use by a group would have been cost prohibitive

4. Reports:

Chair

- Regional Networks Annual Meeting had been held on 8th March 2016. Minister for Housing had been in attendance. Hugh passed round documentation and asked for any comments.

Secretary

- Invitation from TPAS to International Union of Tenants to be held in Glasgow from 14th to 16th October 2016. Michael recommended that Hugh attend, and hopefully funding may be obtained from Stirling Council. This was unanimously agreed.

Treasurer

- Balance £10,747.43 – still to be deducted are cheques for lunch at the January STA meeting lunch and cheque to Kiswebs. Balance will then be £10,543.43. Dolly has not yet received an invoice from Stirling Council for our February meeting.

5. Annual General Meeting:

- Hugh will prepare posters for distribution to local communities. Posters will have a closing date for notifying attendance.
- Programme will be as follows:
 - 10.00 - 10.30 Registration
 - 10.30 – 10.35 Opening of meeting
 - 10.35 – 11.15 First speaker
 - 11.15 – 11.30 Coffee break

11.30 – 12.15 Second speaker

12.15 – 13.15 Lunch

13.15 – 14.15 STA Annual General Meeting which is open to all Stirling Council tenants.
Annual Report to be approved.
Presentation of accounts.
Any amendments to Constitution.
Election of Committee.
Motions or resolutions.
Any other business.

Catering will consist of tea/coffee and pastries in the morning and pies, sausage rolls etc for lunch. Philomena will arrange caterers.

6. Annual Report:

- Sub-group are making progress with preparation of the Annual Report. Hugh passed round a draft for comment.

7. Budget Proposals and Workplan for 2016/17:

- Hugh circulated a draft of the budget proposals and workplan for 2016/17. £11,250 is the proposed figure although it is likely that Carol Hamilton may take into account the balance we have at this time.
- Comments were that induction pack should be set up as soon as possible and that there will have to be a template of questions for STA members conducting telephone canvassing.

8. Housing Advisory Group:

- Hugh has asked for three items to be raised –
 - 1) Report which went to the Housing Environment Committee in February in connection with HRA out-turn. There were small changes and Moira had e-mailed Hugh to say this is now on the Council website. Hugh had e-mailed John McMillan and Robert Steenson to advise that this should have come before Housing Advisory Group to keep us informed.
 - 2) Disposal of assets from HRAs – Anything under £10,000 market value need not be reported to tenants or to Scottish Government. Hugh feels that if housing land is the issue it has to come before tenants.
 - 3) Charter Review Group.
- Also on the agenda is the Capital Investment Programme for next year. Roofs and windows will only be replaced as and when necessary. Plans to upgrade solar technology.
- Anna expressed disappointment that there are so many verbal reports on the agenda, rather than paper copies.

9. Central Regional Networks AGM 30th April 2016:

- Will be held in the West Lothian Council building in Livingston. Philomena, Hugh, Moira and Alex will be attending. Allan, Cathy, Dolly, Michael and Anna expressed interest in attending.

10. Appointment of new Tenant Participation Advisor:

- Kirsty Hill will hopefully be starting at the end of March. She has experience in working with tenants groups. Kirsty has an in-depth knowledge of housing issues and she will be made welcome at the next STA meeting and will be invited to the Central Regional Networks AGM.

11. TPAS Conference:

- Will be held in St Andrews from 18th to 20th November 2016. Anna, Michael, Hugh, Dolly and Moira will attend. Philomena has booked five places at a cost of £760 per room.

12. Any other competent business:

- Regarding the International Union of Tenants (discussed earlier in this meeting) Michael suggested that if money was not forthcoming from the Council for Hugh's attendance the STA should fund this. Michael's proposal was seconded by Allan and agreed unanimously. Hugh expressed his thanks.

13. Date of next meeting:

Tuesday 19th April 2016 at 10.30 in the Allan Centre, Bridge of Allan.

Hugh closed the meeting and thanked everyone for attending.