



2003 – 2024  
21 years of supporting tenants

**MINUTE OF MEETING HELD IN MAYFIELD CENTRE**  
**ON 19<sup>TH</sup> JUNE 2024 AT 10.00am**

**Present:**

William Derrick  
Margaretanne Browne  
Anna Johnston  
Moir Robertson  
Hugh McClung  
Sarah-Jane Dunbar  
Robert Cairney

**Apologies:**

Mags Hughes

**In attendance:**

Luke Scrivens (Independent Tenant Participation Officer)  
Steven McCabe (Housing Allocations Team Leader)

William opened the meeting by thanking everyone for attending and inviting us to observe a minute silence in memory of our friend and fellow member Alexander Wallace.

William was delighted that some Stirling Council Officers attended Alex's funeral along with STA members.

**Steven then gave an update on the Allocations Policy.**

1. Steven has spoken with Councillors McGarvey and Brisley who have approved the draft.
2. It has also been sent to Paul McNamara to verify that the questions comply with good guidance and Health & Safety.
3. It will now go out for consultation on the Engage Stirling site on the 8<sup>th</sup> July and will last for 6 weeks until the 2<sup>nd</sup>-last week in August.
4. It will then go to HAG on the 2<sup>nd</sup> September which will give SC Officers 2 weeks to prepare for it to go before the Community, Well-Being and Housing Committee on the 7<sup>th</sup> November.
5. Steven will be working with the Legal Team to ensure it complies with legislation, and with the STA.
6. The team has started looking at how to update the IT system but cannot start until the policy has been approved; will then work with the IT Supplier to make the changes.

**Questions and Comments**

1. Willie asked when Housing-on-line will be live; the earliest this would be feasible is January or the end of the financial year.

2. The Scottish Government has declared a Housing Emergency, but SC has not received any information yet, and will need to discuss it after the elections.
3. Hugh said he has raised concerns with Stephen Clark about the reduction in SG funding but was informed that no discussions can take place until after the elections.
4. Moira asked who SC were consulting with. It will be on the wider Engage Stirling website, advertised to tenants, the application lists and the homeless by letter.  
They will also consult with Stakeholders and other SC dept, such as Health & Safety, Care Partnership, NHS Forth Valley, Rapid Rehousing transitions including the 3<sup>rd</sup> Sector and all local RSLs.
5. Robert asked if they would also consult in the Homeless Facilities, maybe have people call in to get responses. Steven said that was a good idea and they would also hold drop-in session in Springkerse House.
6. Hugh asked if they would take on-board the points that were raised at the Allocations Policy Review Working Group; They will be taken separately when they review the working conditions after to change things.
7. Hugh commented that he thought it would be better to aim to finish at the end of the financial year than in early January; Steven said that the IT system will be upgraded in April, so may make changes early, but not go live till April.

Willie thanked Steven, who said he will email an update on engagement dates and send the STA a copy of the draft questions, after they have been checked by Paul McNamara.

Steven left the meeting.

#### **Minute of last meeting:**

Minutes of meeting held on 17<sup>th</sup> April had been circulated and were approved by Sarah-Jane and seconded by Margaretanne.

#### **Business arising:**

The STA was unsuccessful with its nomination for a TPAS award for Alexa. There are others who deserve it, and we will consider putting someone forward next year.

Tony Kelly will not be at the TPAS Conference, so it was agreed to invite him to the STA meeting in August.

The Auditor was paid for checking the accounts and said that they were impressed by the layout and the accuracy of the accounts. Willie thanked Moira and Anna.

The AGM was held at STEP and whilst the venue, the catering and the staff were excellent, it was just too expensive and we will consider holding it elsewhere, perhaps the Mayfield Centre.

#### **Chair's Report:**

1. Willie hoped everyone was ready for the TPAS Conference on 21<sup>st</sup> June, and we were.

#### **Secretary's Report:**

1. Anna has forwarded all the emails she has received.
2. There is a TPAS Webinar this afternoon at 3pm on Fire & Safety.
3. Anna thanked Moira for taking the minutes today.

#### **Treasurer's Report:**

1. The balance as of 12<sup>th</sup> June is £8228.69 and agrees with the Bank Statement.

#### **Independent TP Officer's Report:**

1. The libraries are now ready for the STA to come out to promote the STA and it was agreed to go to Doune Library first. Luke will arrange a suitable date in August. Luke will request the Housing-on-Line system as an interesting topic for tenants.

2. William and Robert said we should be planning ahead on a strategy and suggested that we try to find out what Young People are interested in from YP and target that. Luke will try to make a Business Justification Case which will be taken to PPG and if approved will enable Luke to send out short text to YP asking what we can help them with.
3. The Housing Day is on the 20<sup>th</sup> September and the theme is Housing for Life. We can print some of our leaflets for Luke to put on tables.
4. HAG review is delayed until August due to the Election.

**Tenants Together:**

1. This has been renamed from CRN
2. Hugh asked to attend as a delegate but not as a committee member.
3. Meetings are on-line on Zoom and it has 20 members incorporating all RTOs across Scotland.
4. A Constitution and Standing Orders have been agreed and Colin Stewart, Aberdeen is Chair.
5. They have introduced themselves to all RTOs and are getting together with all concerned groups to discuss the way forward.
6. They will still meet with the Housing Minister and the Scottish Housing Regulator.
7. Willie and Sarah-Jane have joined Tenants Together.
8. Robert said that the site hyper-links are not working properly on phones and Willie said he would email Colin.

**Any other business:**

1. Robert had asked about the proposed visit to the new builds in Glasgow Road; Stephen Swan and Fiona Haining will tell Luke when they are ready.

**Date of next meeting:**

1. Next Committee Meeting is 21<sup>st</sup> August 2024 at 10 am in Crianlarich Village Hall. Moira has booked the hall from 10am to 1pm.