



**STIRLING TENANTS ASSEMBLY
MEETING HELD IN COWIE COMMUNITY CENTRE
ON 16th MAY 2017 AT 10.30am**

1. Present:

Moira Robertson, Duncan Faichney, Hugh McClung, Dolly Gemmell, Anna Johnston, Richard Waddell, Willie Derrick, Alex Lamb, Philomena McClung, Kenny McKenna
Tony Kelly (TPAS)
Steven McCabe (Stirling Council)

Apologies:

Delia Waddell, Michael Griffiths

Hugh welcomed everyone to the meeting.

2. Election of Office-Bearers:

Tony took the chair to oversee the election of office-bearers, as follows:

- Chairperson – Hugh McClung, nominated by Willie Derrick, seconded by Anna Johnston
- Vice-Chairperson – Willie Derrick, nominated by Moira Robertson, seconded by Philomena McClung
- Secretary – Philomena McClung, nominated by Willie Derrick, seconded by Anna Johnston
- Treasurer – Moira Robertson, nominated by Anna Johnston, seconded by Philomena McClung
- Minute Secretary – Anna Johnston, nominated by Moira Robertson, seconded by Philomena McClung
- Assistant Treasurer – Anna Johnston, nominated by Philomena McClung, seconded by Moira Robertson

Hugh thanked Tony for overseeing the election, and expressed thanks to Dolly for all her hard work during her time as Treasurer. It was agreed that Dolly's name be retained on the STA's mailing list and Tony suggested that perhaps minutes of STA meetings could be circulated to Housing Associations, Mother and Toddler Groups, Community Councils, etc.

3. Steven McCabe:

Steven wants to set up a Working Group to discuss the Allocations Policy Review. He and the relevant Council officers have discussed the areas which should be involved. Timescale is that final draft should be going to committee prior to summer 2018, so it is hoped to set up the Working Group to have first meeting possibly in June 2017 and present initial proposals to Housing Advisory Group at their first meeting after summer 2017. Consultation with tenants will be done at the end of this year – final draft consultation will also go to tenants. Working Group might also include applicants. Discussion followed on the allocations system which at the moment is working well. Hugh felt that the allocation of points needs to be looked at to ensure fairness across the board. The main problem is lack of housing stock.

Steven's hope is that once the Working Group is set up things will progress. Guidance should have been available from Scottish Government at an earlier date.

Working Group was set up and will consist of Philomena, Willie, Kenny and Alex.

Hugh thanked Steven for his attendance and his input.

4. Minutes of Meeting held on 18th April 2017:

Acceptance of minutes was proposed by Willie, seconded by Duncan.

5. Matters arising from Minutes:

- Meeting on 20th June 2017 will be held in Crianlarich, and meeting on 15th August will be held in Kippen. Richard was asked to make arrangements for accommodation for meeting and for lunch.
- Item 11 (TIS Session on Charter) – this will be held in the Golden Lion Hotel on 17th May 2017, not in Raploch Community Campus. Willie and Anna had expressed an interest in attending but are now unable to attend as it clashes with another previously arranged meeting. Hugh and Moira will attend.
- Item 10 (Annual Report) – Philomena thanked Willie and Anna for helping Hugh with preparation of the Annual Report.
- Item 9 (Annual General Meeting) – Philomena thanked Michael (*in absentia*) for his help at the AGM.
- Item 13 (Waterproof Jackets) – Philomena thanked Willie for organising the purchase of waterproof jackets for all STA members. These were distributed at the AGM.

6. Correspondence:

- Senior Data Officer at Stirling Council needs us to confirm details of previous and current bank accounts. Gillian had already been advised of new account details, but finance need the previous account details as well – Hugh will deal with this.

7. Financial Report:

- Balance £12,369.58.
- A new third signatory is required for cheques – unanimously agreed that Willie will do this. Bank will require an extract from minutes confirming this – Anna will provide Hugh and Willie with the following extract:
“As Dolina Gemmell is no longer a member of Stirling Tenants Assembly, it was unanimously agreed that William Derrick be appointed as the third signatory on the Assembly’s cheques. The other two signatories remain as Hugh McClung MBE and Moira Robertson.”
- Hugh will withdraw £300.00 from Bank and pass it to Anna to cover expenses for Crianlarich and any other necessary expenses.
- While Hugh is at the Bank withdrawing the £300.00 he will take the letter regarding US Tax Status and get clarification.

8. Regional Networks:

- Scottish Government Housing Team is proposing a change from 9 to 4 Regional Networks.
- There is a form for completion and it was agreed that Hugh and Philomena will deal with this.

9. Review of Tenant Participation Strategy:

- Hugh, Anna, Willie and Philomena agreed to form the sub-group. Tony felt that Carol and/or Gillian and/or Steven should also be involved. First meeting will be held on Monday 5th June 2017 at 10.30 am.

10. Crianlarich Meeting (arrangements):

- Willie will take Anna, Kenny, Alex and Duncan. Hugh and Philomena will take Michael and pick up Richard and Delia in Kippen on the way.
- Moira has organised lunch.

- Tony will ask Gregor Wightman if he would attend the Crianlarich meeting, possibly speaking about Our Power. This may encourage members of the public to attend.

11. Autumn Conference:

- An Autumn Conference has been discussed by Hugh and Tony. This would be linked to the Scottish National Housing Day.
- Perhaps this could include information on Our Power, solar panels, fuel poverty, etc.
- STA will have a stall – as will others who will be in attendance.
- Council staff will be on hand. Hugh has spoken to John McMillan and Carol Hamilton, both of whom expressed interest.
- Sub-group to organise the Autumn Conference – Kenny, Willie, Philomena and Hugh. Tony will also be involved.

12. STA Meetings – making teas/coffees, doing dishes:

- Philomena will produce a rota ensuring that everyone takes a turn in making teas/coffees, doing dishes, etc.

13. Date of next meeting:

20th June 2017 – Meeting at Crianlarich 10.30am

27th June 2017 – Training on Housing Revenue Account, Mayfield Centre, 10.30am to 2.30pm. As this is a session which STA has paid for and a trainer will be coming specifically to provide the training, attendance at this session is compulsory,